



# Notification of Change of Student Address

## Instructions

Please complete this form within 2 days of moving to a new address:

- I. New residency address is within current school's attendance zone:**
  - Take this completed form to your school along with one valid proof of residency
- II. New residency address is in another Haralson County school attendance zone and student is transferring to new school:**
  - Complete withdrawal paperwork from student's current school
  - Take this completed address change form, a valid proof of residency, and withdrawal documentation to your new school
- III. New residency address is outside of the Haralson County School District and student is transferring to new school district:**
  - Complete withdrawal paperwork at current school within 2 days of move
  - Contact new school district for enrollment procedures

## Previous Household Address

Previous Residence Address	Mailing Address	City	State	Zip
Primary Phone Number	Date Moved to this Residence			

## New Household Address

New Residence Address	Mailing Address	City	State	Zip
Primary Phone Number	Date Moved to New Residence			

## Change of Residence Type (Please Check One.)

- Household membership did not change.** Check this option if the entire household moved from previous address to the new address, with no additional household members added. All non-student household members will also be transferred to the new address indicated above.
- Household membership changed.** Check this option if the household split or combined with another household. The following steps are required:
  - ⇒ Complete a new Family Registration form, indicating current household information and relationships.
  - ⇒ Provide written explanation of the circumstances of the household membership change of which the school system should be aware.
  - ⇒ Provide custody papers/court orders if parent/legal guardian's access to one or more students in this household has been restricted.

\*NOTE: In absence of custody papers or court orders, we will continue to provide parents and legal guardians access to their child(ren) and their child(ren)'s educational records.

## Students Moving to New Residency Address

Student Name	Date of Birth	Previous School	New School (if applicable)

## Signatures

I certify that the students listed above are full-time residents at the new household residency address provided on this form. I agree upon request by the school to present such additional proof of residency (such as electric bill, city water, etc.) as shall be reasonably required. I acknowledge that the Haralson County Board of Education in its operation of the Haralson County School System has a legitimate interest in protecting and preserving the quality of the system and the rights of bona fide residents to attend public schools on a preferred tuition-free basis. I also acknowledge that the Board will rely upon this certificate in determining if the student is a bona-fide resident of Haralson County.

Parent/Guardian Printed Name	Parent/Guardian Signature	Date
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