



Buchanan Primary School

2020-2021

School Opening Plan

*BPS Calendar

- **Pre-Planning for Teachers begins July 28th, 2020.**
- **School will officially start on August 4th, 2020.**
- **August 4th - 7th - “Click to Brick” Days** - *School will be officially in session with students and parents consulting virtually or in person with teachers and administrators in groups or by appointment. These days will also be used for the following:*
 - Student Orientations/Open Houses
 - New Student Registration
 - Teacher Training
- **August 11th - Students Return**

***Wellness at BPS**

- **Wearing masks is strongly encouraged, not required, and suggested for at-risk persons at all times.**
- **Temperature checks for all students and staff daily prior to entering the school.**
- **Use of sanitation stations at entrances.**
- **Bathrooms will be stocked with soap and paper towels.**
- **All classrooms will have hand sanitizer available for regular use.**
- **Daily use of cleaning wipes and/or spray disinfectant on desktops, tables, etc. in classrooms and other high-touch surfaces throughout the school (or more often as necessary).**
- **Schools will have a designated area to isolate sick or symptomatic students and staff.**
- **Water fountains will be disabled. Students should bring bottles of water for personal use.**
- **Breakfast will continue to be served in the classroom. Lunch will also be served in the classroom.**
- **Hallway floors will be marked to show students social distancing, direction, etc.**
- **Recess will be allowed. The playground equipment will be off limits until further notice.**
- **Limit mixing between classes/groups if possible.**

***BPS Facilities**

- **Hang signage throughout the school with precautionary measures.**
- **Clean hallways, restrooms, and high-touch surfaces throughout the day.**
- **Continuous deep cleaning during weekends or school holidays/breaks to the extent possible.**
- **Mark hallways with social distancing reminders on floors.**
- **Water fountains will be closed. Students and staff must provide their own water bottles.**
- **Disinfect classroom high-touch surfaces. Cleaning supplies will be provided in all classrooms.**
- **Utilize electrostatic fogging/disinfection process prior to staff and students returning.**
- **Hand sanitizing stations will be in place at front and rear entrances.**
- **Sneeze guards will be installed at the main counter of the front offices.**

*Transportation at BPS

Student Arrival

*Car Riders

PreK - drop off at PreK Building. There will be three employees checking temperatures prior to students leaving the vehicle. In the event that a student has a temperature of 100.4 or higher or any other symptoms of COVID-19, they will not be allowed to attend school that day.

K-2nd - drop off at the front of the main building with parents using regular BPS process for drop off. There will be five or more employees checking temperatures prior to students leaving the vehicle. In the event that a student has a temperature of 100.4 or higher or any other symptoms of COVID-19, they will not be allowed to attend school that day.

*Siblings in PreK & K-2 - arrangements will be made for parent to drop off all students at PreK Building

***PK-2nd Bus Riders** will have their temperature checked prior to boarding their bus. There will be four or more employees on duty as buses arrive at BPS.

*Any student who arrives after 7:20 will have their temperature checked before they are allowed to sign-in for the day. Office staff will set up in the front lobby or front walkway for late check-ins to eliminate additional visitors entering the building.

*Transportation at BPS

Student Dismissal

*Car Riders

PreK - pick up at PreK Building. Students will remain socially distanced in PreK Cafeteria until called in groups of five and escorted by staff to their cars.

K-2nd - pick up at the front of the main building with parents using regular BPS process for pickup line. Students will remain socially distanced in classrooms until called and escorted by staff to their cars.

*Siblings in PreK & K-2 - arrangements will be made for parent to pick up all students at PreK Building

*PK-2nd Bus Riders will be socially distanced and lined up by bus number in designated area of MPR and hallways. When called, students will be escorted by staff to their bus.

***Additional Safety Measures at BPS**

***Isolation Area for affected students and staff:**

- The nurse's office and room 102 will be used as isolation area.**
- Anyone with symptoms will wear a mask**
- Students developing symptoms will be given a mask and the nurse called. Staff from the BPS Safety Team will escort students and social distance while walking to the nurse's office or room 102.**

***Front office doors will remain locked and anyone needing assistance will wait in the front lobby. Front office staff will assist them using newly installed window to limit contact.**

***Staff temperature checks on Arrival**

- Cafeteria staff - Mrs. Timmons will check temperature and record daily**
- Each employee will have temperature taken and recorded prior to sign in. Nurse Lora and/or office staff will assist with this process.**

***Implement visitor protocol:**

- All visitors must wear a mask upon entering the building**
- Visitors will remain in the front lobby area (cannot walk students to class, no lunch visits)**
- Volunteers are not allowed to assist in the school at this time**

***Media Center - students will be allowed to check books out on designated visits, chose from selected books on display, only touch books that will be checked out**

***Buchanan Primary School** is committed to providing a meaningful educational experience while protecting the safety and health of its students, staff and stakeholders. If you have questions or need more specific information, you can visit our Facebook page or our district website at www.haralson.k12.ga.us*

You may also call us at the numbers below. We recommend that parents make their child's school the first point of contact for any issue. Our staff are happy to assist you in any way.

- **Buchanan Primary School** **770-646-5523**
- **Haralson County District Office** **770-574-2500**
- **Haralson County Transportation** **770-646-5532**

Thank You,
Mr. Vic Coggins, Principal
Buchanan Primary School

BPS TEAM...

Together

Everybody

Achieves

More!

Common Purpose - provide the best education possible for all our students!