



**West Haralson  
Elementary School**

**2020-2021  
School Opening Plan**

# \*Calendar

- **Pre-Planning for Teachers begins July 28th, 2020.**
- **School will officially start on August 4th, 2020.**
- **August 4th - 7th - “Click to Brick” Days** - *School will be officially in session with students and parents consulting virtually or in person with teachers and administrators in groups or by appointment. These days will also be used for the following:*
  - Student Orientations/Open Houses
  - New Student Registration
  - Drop/Add
  - Chromebook Distribution
  - Teacher Training
- **August 11th - Students Return**

# **\*Wellness at WHES**

- **Wearing masks is strongly encouraged but not required.**
- **Temperature checks for all students and staff daily prior to entering the school.**
- **Use of sanitation stations at entrances.**
- **Restrooms will be stocked with soap and paper towels.**
- **All classrooms will have hand sanitizer available for regular use.**
- **Daily use of cleaning wipes and/or spray disinfectant on desktops, tables, etc. in classrooms and other high-touch surfaces throughout the school (or more often as necessary).**
- **Schools will have a designated area to isolate sick or symptomatic students and staff.**
- **Water fountains will be disabled. Students should bring bottles of water for personal use. Water will be available for purchase (\$.50) if needed.**

# **\*Wellness at WHES**

- **Recess will be allowed on the fields and grassy areas.**
- **Restroom breaks for whole group will be scheduled to eliminate more than one class at a time in the area**
- **Students will change classrooms. Teachers will split duties during transition. One will monitor the groups while the other disinfects their room and then they will swap.**
- **Students will label their supplies for individual use.**
- **Breakfast will continue to be served in the classroom.**
- **Lunch will be picked up in the cafeteria and eaten in the classroom or designated area.**
- **Hallway and cafeteria floors will be marked to show students social distancing, direction, etc.**
- **The playground equipment will be off limits until further notice.**

# \*WHES Facilities

- **Hang signage throughout the school with precautionary measures.**
- **Clean hallways, restrooms, and high-touch surfaces throughout the day.**
- **Continuous deep cleaning during weekends or school holidays/breaks to the extent possible.**
- **Mark hallways with social distancing reminders on floors.**
- **Water fountains will be closed. Students and staff must provide their own water bottles. Water will be available for purchase, if needed.**
- **Disinfect classroom high-touch surfaces. Cleaning supplies will be provided in all classrooms.**
- **Utilize electrostatic fogging/disinfection process prior to staff and students returning.**
- **Hand sanitizing stations will be in place at front and Media Center entrances.**
- **Sneeze guards will be installed at the main counter of the front offices.**

# **\*Transportation at WHES**

## **Student Arrival**

### **\*Car Riders**

Drop off at rear entrance near Media Center. There will be four employees checking temperatures prior to students leaving the vehicle. In the event that a student has a temperature of 100.4 or higher or any other symptoms of COVID-19, they will not be allowed to attend school that day.

Students will report directly to their homeroom.

**\*Bus Riders** will have their temperature checked prior to boarding their bus. There will be two or more employees on duty as buses arrive at WHES.

**\*Any student who arrives after 7:20 will have their temperature checked before they are allowed to sign-in for the day. Office staff will set up in the front lobby or front walkway for late check-ins to eliminate additional visitors entering the building.**

# \*Transportation at WHES

## Student Dismissal

### \*Car Riders

Students will remain socially distanced in the cafeteria, hall, lobby and media hall until called.

\*Bus Riders will be socially distanced and lined up by bus number in designated area or hallway. When called, they will be escorted by staff to their bus.

# **\*Additional Safety Measures at WHES**

## **\*Isolation Area for affected students and staff:**

- The nurse's office and adjacent office will be used as isolation area.**
- Anyone with symptoms will wear a mask**
- Students developing symptoms will be given a mask and the nurse called. Staff from the WHES Safety Team will escort student to the nurse's office or isolation room.**

**\*Front office doors will remain locked and anyone needing assistance will ring the doorbell. Front office staff will assist them and escort them to front lobby if needed to limit contact.**

## **\*Staff temperature checks on Arrival**

- Cafeteria staff - Mrs. Pam will check temperature and record daily**
- Each employee will have temperature taken and recorded prior to sign in.**

## **\*Implement visitor protocol:**

- Visitors remain in front lobby area (cannot walk students to class, no lunch visits)**
- All visitors will be required to wear a mask**
- Volunteers are not allowed at this time**

**\*Media Center - students will be allowed to check books out on designated visits, choose from selected books on display, only touch book that will be checked out**



# \*After School Program at WHES

## ASP

\***Arrival** - Students will arrive and socially distance in classrooms and marked hallways. Attendance will be taken and grade level groups will report to designated areas.

\***Grade level Groupings** - Grade level groups will stay will the same group during ASP. At 5:00 if 25 or less students are in attendance groups will be combined and social distanced in a designated area.

\***Dismissal** - Parents will pick up students from the front lobby.

*West Haralson Elementary School is committed to providing a meaningful educational experience while protecting the safety and health of it's students, staff and stakeholders. If you have questions or need more specific information, you can visit our Facebook page or our district website at [www.haralson.k12.ga.us](http://www.haralson.k12.ga.us)*

*You may also call us at the numbers below. We recommend that parents make their child's school the first point of contact for any issue. Our staff are happy to assist you in any way.*

- **West Haralson Elementary School**      **770-574-7060**
- **Haralson County District Office**      **770-574-2500**
- **Haralson County Transportation**      **770-646-5532**

Thank You

**Mrs. Brandi Hurston, Principal**  
*West Haralson Elementary School*